

LOCAL GOVERNMENT LEADERSHIP

PERSONAL AND PROFESSIONAL SKILLS

UTS CENTRE FOR LOCAL GOVERNMENT

A FIVE DAY PROFESSIONAL DEVELOPMENT PROGRAM DESIGNED TO IMPROVE SKILLS AND
UNDERSTANDING IN BOTH THE THEORY AND PRACTICE OF SUCCESSFUL LEADERSHIP

UTS: PROFESSIONAL DEVELOPMENT

WHY UNDERTAKE THIS PROGRAM ?

The rules for leadership are changing. In today's local government environment we need our leaders to have more than just intellectual ability and technical know-how.

Leaders should also exhibit what is known as emotional intelligence. This is their ability to manage their emotions and those of others, their skill in inspiring performance in others and their ability to lead change, communicate effectively, and build and sustain work relationships.

This program will develop the core of your personal leadership capacity. It will give you the understanding and tools to play leadership roles and achieve better results. By understanding what affects behaviour and performance you will enhance both your own capacity and your ability to help others reach higher standards.

PROGRAM CONTENT

The program is a mixture of presentations, facilitated discussions and practical workshops. It blends theory and principles with case studies and opportunities to explore issues with highly experienced local government practitioners.

DAY ONE	LEADERSHIP: WHAT IS IT AND WHY DOES IT MATTER? <ul style="list-style-type: none"> • Why organisations need leadership excellence • Leadership and management • Foundations of leadership - principles and core skills • What does leadership mean for local government managers?
DAY TWO	KNOWING AND UNDERSTANDING YOURSELF <ul style="list-style-type: none"> • Understanding individual differences, how you think, how feelings impact behaviour and what motivates you • How confidence, self image and stress impact results • What makes people change? • Communication as the foundation of leadership
DAY THREE	KNOWING AND UNDERSTANDING OTHERS <ul style="list-style-type: none"> • Principles of adult learning • Gaining cooperation and commitment • Managing difficult communication and conflict • Leading teams and managing performance
DAY FOUR	CASE STUDIES IN LEADERSHIP Facilitated sessions with two senior local government managers to discuss their approaches to leadership, their successes and failures, and the key lessons from their extensive experience.
DAY FIVE	PUTTING IT INTO PRACTICE <ul style="list-style-type: none"> • A workshop to practice sound leadership principles and skills, focussing on specific aspects of the local government environment • Review of key issues and course outcomes

PRESENTERS

This course is coordinated and presented by Michelle Landy and Robert Mellor.

- **MICHELLE LANDY** is highly experienced and well regarded in advancing personal performance and leadership in today's working environment. She holds a Bachelor of Arts in Sociology, a Graduate Diploma in Business, Certificate in Executive Coaching and Certificate IV in Training and Assessment, as well as extensive professional development qualifications. For over a decade she has been consulting, training and providing executive coaching to managers and leaders in both private and public sectors, including extensive experience with local government.
- **ROBERT MELLOR** is the Centre's Program Manager and Coordinator of its Graduate Program. He has qualifications in training and public policy, and around 20 years experience in those fields, mostly working with local government. Robert is widely recognised for his skills in communication and facilitating workshops designed to capture the interest of participants through a stimulating, creative approach, and to ensure that key issues are clearly identified. He is currently researching linkages between innovation and training in local government.

ASSESSMENT

The program includes an optional written assignment, plus a case study on techniques for improving performance. A Certificate of Successful Completion will be issued if these are satisfactory. Alternatively, participants may receive a Certificate of Attendance.

POSTGRADUATE DEGREE OPPORTUNITIES

Successful completion of this professional development program can count towards a postgraduate qualification in Management or Business.

FOR FURTHER DETAILS ON THESE OPPORTUNITIES PLEASE CONTACT THE CENTRE ON 02 9514 1659.

VIEWS FROM PREVIOUS PARTICIPANTS

"I enjoyed this course very much. It generated a lot of interest. The presenters are first-class and appropriate. Jam-packed with valuable information."

"It made me realize that I already have leadership qualities but haven't used them to my fullest potential."

"It converted me out of 'command/control' style ... I did not know what 'win-win' really was until after this course."

"It made me look at the concept of leadership in a structured way. Thus giving me the ability to assess the areas where I am good and bad and how I can spot qualities in others."

"It's been quite inspirational since the course. It's actually exceeded my expectations."